

Considerate Constructors Scheme

Monitor's Supplier Initial Office Report



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|--------------------------|--------------------------|-----------------|-------|-------------------|------------|
| Company | AMA Waste Management Ltd | | | | |
| Company contact | Ben Lukey | | | | |
| Company ID number | S0032-01 | Visit ID | 17458 | Visit date | 29/04/2016 |

Company description, context and location

A waste management and aggregate supplier company, acting in the capacity of broker to source waste skips, portable WCs, container hire and aggregate supply for building contractors. Maximum customer contract value £250k and 1100 customers. The company is based in office premises on an industrial estate to the North of King's Lynn in Norfolk. The firm works on a nationwide basis, allowing them to offer services to national as well as local contractors.

Executive summary

A well organised and professional business, which has grown rapidly through the provision of good service to its customers, large or small. Excellent nearly new office premises on a light industrial estate, with adequate car parking available. Excellent approach to local community issues with sponsorships, regular charity donations and £3500 raised for two charities in 2015. As expected, environmental matters have a particular focus and all waste transfers are recorded with full audit trail. Over 80% of waste handled is diverted from landfill. Good attention to health and safety with suppliers encouraged to have their commercial transport FORS/CLOCS registered. 1st aiders and 1st aid equipment in the offices, escape plan and assembly point and a nominated fire warden. Very good staff welfare facilities are provided in these bright modern offices. I have no hesitation to recommend this company for registration under the Considerate Constructors scheme.

1. Care about **Appearance**

The office premises are relatively new construction with all modern facilities provided, including adequate parking for staff and visitors. The company has one commercial vehicle in company livery and is kept in clean condition in good order. Smoking is not permitted on the premises.

2. Respect the **Community**

The nature of the business is such that newsletters are not an appropriate form of communication. The office premises are open only during normal working hours and there is no disruption to adjoining occupiers or other users of the industrial estate. Charity events in support of McMillan Fund and Rotary raised £3500 in 2015. Various sponsorships and charity donations are made on a regular basis, including support for a local football team and approximately £250 every week to a local charity. All personnel the office live locally. Upon successful registration, AMA will place CC Scheme stickers on the commercial transport and inform staff of the general aims and objectives of the CC Scheme. The company also has Facebook and Twitter accounts and a website.

3. Protect the **Environment**

The company has an environmental policy in place. All skips removed from sites have discrete waste transfer notes and can be tracked to provide an audit trail. The company assumes responsibility for ensuring that waste is correctly segregated and disposed of as well as being part of the 'Halving Waste to Landfill' scheme. Over 80% of the waste handled by AMA suppliers is diverted from landfill. There is also much environmental data available on the website. Printer cartridges are collected and sent for recycling. Paper and card separated into recycling bins in the office. Currently there are no plans for a formal carbon footprint analysis but energy saving light fittings are installed in the offices.

4. Secure everyone's **Safety**

Very good attention to health and safety matters, in particular, suppliers using vehicles in large conurbations are requested to have FORS/CLOCS registered lorries. This is more difficult in remote areas, however the supplier's safety record is logged at AMA office. There is a nominated fire warden and 1st aider in the offices along with fully stocked 1st aid kits, emergency escape plan and designated assembly point. Currently no portable defibrillator.

5. Value their **Workforce**

The company has an equal opportunities policy and there is zero tolerance to inappropriate behaviour. Welfare services are all as expected in a modern office environment. Ben has employed trainees and work experience students and further staff in future, with a view to expanding the business. At present there is little occupational health information for the staff but this will be considered. In any circumstance, employees are encouraged to discuss with Ben or other Directors, any issues they may have; confidentially if required. Ben will advise all employees of the CC Scheme once the company registration is complete

Site visit arrangements

To be confirmed by CC Scheme office

This report does not count towards BREEAM or Code for Sustainable Homes

*The contents of this report are a reflection of the meeting held between the Scheme's Monitor and the company representative, and the activities and initiatives witnessed at the time of the visit. When appropriate **bold italic** statements will indicate where improvements can be made.*